



# The Sacred Heart of the Matter



## Our Mission

Charleston, WV ~ Sacred Heart Grade School ~ August 2018

In the context of a Christian community, Sacred Heart Grade School strives to help students fulfill the potential of their God given talents and abilities by guiding them to develop themselves spiritually, intellectually, physically, emotionally, aesthetically, and

socially.



## INSIDE THIS ISSUE:

BACK-TO-SCHOOL POOL PARTY PARENT/STUDENT HANDBOOK 2  
SCHOOL UNIFORMS BACK TO SCHOOL NIGHT  
AFTER SCHOOL CARE REGISTRATION

EARLY BIRD DROP OFF THE GABRIEL PROJECT LUNCH PROGRAM EXCELLENCE 3  
IMPORTANT INFORMATION 4  
2018-2019 MASTER SCHEDULE 5  
SUPPLY LIST AUGUST CALENDAR 6-7 8

Follow us on Twitter @SacredHeartGS or text "follow SacredHeartGS" to 40404 to receive important text updates.

Dear parents and students,

Happy August! I hope each of you have been having a wonderful summer. While you are enjoying your last days of summer break, please know that SHGS is already buzzing in preparation for your return! We are so excited to see how you've grown and to hear about your summer adventures. We have missed you!

There is a bounty of information in this mailing, including class assignments for the new school year. Thank you for taking the time to review upcoming dates as well as important directions and policies as you begin to plan for our new year together.

When you walk into the school, I think you will be pleasantly surprised by some new colors! Over the summer the cafeteria, gymnasium, and small dismissal room were painted. With the fresh coats of paint, the only thing we need now to make the school more colorful is each of you.

Welcome to the 2018-2019 school year. We can't wait to see you!

In peace,  
Susan Malinoski

## OUR FIRST DAY!

Classes begin on **MONDAY, AUGUST 20**, for students in grades 1-5. Students should report to the school gym (**in uniform**) that morning **between 7:40 a.m. and 7:55 a.m. and be seated with his or her teacher (whose name is included with this newsletter!)**.

There will be **no morning drop-off in the alley, or entry through the main door on our first morning—Monday, August 20.** Dismissal that day will follow the standard procedure.

Parents are invited to gather in the cafeteria from 8:00 a.m.—9:00 a.m. for welcome back refreshments graciously provided by our Parent Volunteer Association.



## WELCOME!



-To Mrs. Renae Haas, a former second grade teacher at Our Lady of Fatima in Huntington and, prior to that, choir director in North Carolina, who joins the SHGS faculty as our music teacher!

-To Ms. Mackenzie Helmick, a graduate of SHGS, CCHS, Villanova University, and most recently Northwestern University, who will be teaching Pre-K 3!

-To Ms. Jill Keeney and Ms. Tonja King joining us from the Early Learning Center in our Tiny Hearts two year old preschool program! Ms. Keeney and Ms. King will be serving as teacher and aide respectively.

-To Mrs. Jeannie Tyler who will serve as an aide with Mrs. Katrina Miller in Mrs. Schau's (Formerly Ms. Rudy) ECE classroom!

-To Ms. Savannah Gillispie who will serve as an aide with Mrs. June Holcomb in Mrs. Borman's ECE classroom!

-To Mrs. Michelle Ewing who will serve as an aide with Mrs. Weber in Mrs. O'Reilly's kindergarten room until she relocates in January. We are so glad to have Mrs. Ewing with us a little longer!

Sacred Heart Grade School  
Learn more. Serve many. Love all.



**SAVE THE DATE!**  
**PVA FAMILY FUN BACK-TO-SCHOOL POOL PARTY**  
**CHARLESTON TENNIS CLUB**  
**MONDAY, AUGUST 13**  
**6:00 P.M.-8:00 P.M.**



**PARENT/STUDENT HANDBOOK**



On the first day of school you will receive a copy of the **Parent/Student Handbook**. Please take time to read it carefully, review it with your child(ren), and keep it readily available for reference throughout the year. The handbook is also always available on the SHGS website.

**Please sign the Parent Signature page that will come home with the handbook and return this page signed by Friday, August 24.**

Please make a special note of the following 2018 handbook updates related to: bullying/cyberbullying, Catholic Consultative Board, co-curricular activities, Designated Pastor, neglect and abuse reporting, safe environment, school calendar, solicitation, student/parent handbook, student dignity, technology, tobacco control policy, and wellness.

**SCHOOL UNIFORM REMINDERS**

- ♥ Our uniform shoe for both girls and boys is the **New Balance 680** series tennis shoe which can be purchased at both Charleston Department Store and Stride Rite. Either the white or the black version of the shoe is acceptable.
- ♥ A reminder that the **only** acceptable Mary Jane shoe for girls is the classic blue **Claire** which can be purchased at Stride Rite. Our boys also have the option of the **Merrell Jungle Moc-Black** which can also be purchased at Stride Rite.
- ♥ For both our girls and boys- remember that hair styles must be conservative (no dyed/bleached hair).
- ♥ For our girls remember if you wear earrings, for safety purposes, only post earrings are acceptable.

**BACK TO SCHOOL NIGHT**

Please mark your calendars for  
**Wednesday, September 5, at 6:30 p.m. for Back To School Night!**  
 We will begin in the Basilica and then move to the school for classroom and teacher sessions. This is a great way to get to know your child's teacher and to understand classroom expectations for the school year!

**AFTER SCHOOL CARE REGISTRATION**

Enclosed with this mailing is an application for After School Care. After School Care begins on our first **full day of school, Wednesday, August 22**. If your child will be attending ASC, please read the directions for all ASC forms carefully, complete them, and return the forms to the office.

Sacred Heart Grade School  
 Learn more. Serve many. Love all.





## EARLY BIRD DROP-OFF CARE



To assist parents who have early work/school conflicts, Mrs. Carr will be available for K-5 early drop off care in her classroom from 7:00 a.m.-7:30 a.m. The cost is \$5.00 per student per day, paid to the teacher as the student enters.

Any student arriving to school prior to 7:30 a.m. will be sent to early drop off care and will incur a \$5.00 charge.

Students should arrive with a book to read quietly. The cafeteria will still be available from 7:30 a.m.-7:40 a.m. free of charge for students K-5

## THE GABRIEL PROJECT

Throughout the 2018-2019 school year, SHGS will partner with The Gabriel Project which provides immediate, practical and tangible assistance to expectant mothers and families in need. Stay tuned for information about monthly donation needs!



## SCHOOL LUNCH PROGRAM



Our hot lunch program begins on **Wednesday, August 22**. We offer hot lunches on most school days. Please check the school calendar for days when lunch is not available. Our hot lunch cost is **\$3.75** which includes one milk or water. An additional drink of the child's choice may be purchased for \$0.50.

You will receive a bill for any amounts owed at the end of each month. Your statement will arrive monthly via the email you provide in RenWeb. The first statement will be emailed on **Friday, August 31**. It will reflect the number of lunches and/or extra milks purchased, and any additional lunches charged by you when volunteering in the cafeteria, or by individuals attending parent/golden friend lunches.

Please provide your payment in an envelope (checks made payable to Sacred Heart Grade School).

Envelopes should include **your child's name and your child's homeroom**.

## EXCELLENCE

Last spring, our students took the TerraNova3 assessment. Below is a snapshot of our performance by grade level. As always, we are proud of our students' continued academic excellence!

| <b>Grade</b> | <b>Reading</b> | <b>Math</b> | <b>Total Score</b> |
|--------------|----------------|-------------|--------------------|
| Kindergarten | 92             | 80          | 95*                |
| First        | 90             | 82          | 94*                |
| Second       | 90             | 93          | 95*                |
| Third        | 75             | 73          | 81*                |
| Fourth       | 86             | 88          | 93*                |
| Fifth        | 89             | 88          | 93*                |

\*The average kindergartener at SHGS performed in the **top 5% of the nation** in total score.

\*The average first grader at SHGS performed in the **top 6% of the nation** in total score.

\*The average second grader at SHGS performed in the **top 5% of the nation** in total score.

\*The average third grader at SHGS performed in the **top 19% of the nation** in total score.

\*The average fourth grader at SHGS performed in the **top 7% of the nation** in total score.

\*The average fifth grader at SHGS performed in the **top 7% of the nation** in total score.



## IMPORTANT INFORMATION



- ♥ **After School Care** begins on **Wednesday, August 22**. Students must be registered before they are allowed to stay after school. A registration form and emergency information form is included in this mailing.
- ♥ **Ren Web Updates**—during 2018-2019 school year, the Diocese of Wheeling-Charleston will continue using the RenWeb student information system. You will be able to manage your family demographic information and your family medical information. **This Ren Web update will serve as your child's emergency card update.**
  - \*Ren Web must be updated annually by a parent/guardian and as changes occur to your child's personal information. **The update is due by Friday, August 24.**  
Directions for Ren Web will come home on the first day of school\*
- ♥ **Student Directory Information, Permission to Dispense Medication, and Lunch Program Free/Reduced Lunch Application** will be sent home with your child on the first day of school. These completed forms are due in the school office by **Friday, August 24**. If you do not need to have the school dispense medication, you do not need to complete the *Permission to Dispense Medication* form. Likewise, if you do not wish to apply for *Free/Reduced Lunch*, you do not need to return that form.
- ♥ **Family Name/Car Pool Signs** need to be clearly displayed on the dashboard of your car for the drive-through dismissal line. Please create a sign approximately 4" x 12" with your family name, or name of your carpool **IN LARGE, DARK, BLOCK LETTERS**. This helps us keep the line moving along quickly during dismissal.
- ♥ **Liturgy Note:** On Fridays, students need to be in their classrooms by **7:45 a.m.** so that they will be on time for the parish/school liturgy. Our first school liturgy will be **Friday, 31**. **As a reminder, there is to be no flash photography during the Mass.** Though the children are involved, this is not a production, but a religious service. Time is made available following the Mass to take pictures at the front of the church. **Also, please show respect for those within the church in silent prayer before Mass by your quiet entry into the House of God.** Your support is appreciated!
- ♥ **Non-Custodial Parents** who wish to receive copies of their children's progress reports and report cards should send 10 self-addressed stamped envelopes to the school office in early September.
- ♥ **PVA Parent Packs** will be sent home on **Friday, August 24**. Packets will contain information on PVA sponsored activities. **Parent packs are due back to the school office by Monday, August 27.**
- ♥ **Tardies:** Class starts promptly at **8:00 a.m.** Students who are not in their classrooms at 8:00 a.m. are tardy. **Our tardy policy will not go into effect until Monday, August 27.**
- ♥ **Traffic Safety:** A reminder that there is to be **NO foot traffic at any time in the alley** during the morning and afternoon as children are arriving and being picked up. This is much too dangerous for everyone involved with the steady flow of traffic. **Please remember and remind others who pick up your children to cross at crosswalks only, not in front of moving traffic on Leon Sullivan Way.** The extra steps to get to a cross walk are worth the safety of our children. Also, please remember that the alley is always a Cell-Free Zone. **Please abide by these important safety rules!**
- ♥ **Virtus Training:** ALL volunteers are required to complete the Virtus Training before they can volunteer at the school. Training can be taken on-line at [www.virtusonline.org](http://www.virtusonline.org). Upon completion of the training, please print out the certificate and return to the school office for recording. One reminder...once you receive the Virtus training, you **DO NOT** have to take it again.
- ♥ **SHGS Strings** information for 4th and 5th graders will be coming home soon! Please watch for details regarding registration, price, and meeting times if your child is interested in learning or continuing to learn to play the violin, viola, cello, or bass!



**SHGS 2018-2019**  
**MASTER SCHEDULE**

|                        |   |
|------------------------|---|
| Wednesday, August 1    | SHGS office opens   |
| Thursday, August 16-   | Teachers report/professional development days   |
| Friday, August 17      |   |
| Monday, August 20      | First day of school-11:30 dismissal<br>ECE, Pre K, & K orientations                                   |
| Tuesday, August 21     | 11:30 dismissal<br>First day of school ECE, Pre K, & K  |
| Wednesday, August 22   | First full day of school- all grades  |
| Monday, September 3    | Labor Day-no school   |
| Wednesday, September 5 | Back to School Night 6:30 Basilica  |
| Thursday, October 4    | 11:30 dismissal-professional development for teachers   |
| Friday, October 5      | Professional development conference for teachers<br>No school for students                            |
| Friday, October 19     | End of 1st nine weeks   |
| Friday, October 26     | Report card day   |
| Thursday, November 1   | Parent /Teacher conferences, grades K-5<br>No school for students K-5<br>ECE & Pre K regular schedule |
| Monday, November 12    | Veterans Day-no school  |
| Wednesday, November 21 | 11:30 dismissal for Thanksgiving  |
| Thursday, November 22- | Thanksgiving Break  |
| Friday, November 23    |   |
| Friday, December 21    | 11:30 dismissal Christmas Break   |
| Friday, December 21-   | Christmas Break   |
| Friday, January 4      |   |
| Monday, January 7      | Classes resume  |
| Friday, January 18     | End of 2nd nine weeks   |
| Monday, January 21     | MLK Jr. Day-no school   |
| Wednesday, January 23  | ECE & Pre K parent/teacher conferences  |
| Friday January 25      | Report card day   |
| Monday, February 18    | Presidents day- no school   |
| Friday, March 22       | End of 3rd nine weeks   |
| Friday, March 29       | Report card day   |
| Monday, April 15-      | Easter Break  |
| Monday, April 22       |   |
| Tuesday, April 23      | Classes resume  |
| Monday, May 27         | Memorial Day-no school  |
| Wednesday, June 5      | End of 4th nine weeks, Report card day<br>Last day of school for students<br>11:30 dismissal          |

# **SCHOOL SUPPLIES**

**2018-2019**  
**GRADES 1 - 5**

Teachers will advise parents about supplies needed for our Tiny Hearts, ECE, Pre-K, and Kindergarten students. Additional supplies may be requested by teachers on the first day of school. Assignment notebooks will be provided for each student in grades 2-5.

**First Grade** – Please replenish supplies as needed through the year. Label appropriate items.

|  |   |
|--|---|
| 4 white glue sticks (large)                              | 5 2-pocket folders (blue, red, green, yellow, purple) |
| 1 box colored pencils (12-pack)                          | 2 rolls of paper towels                               |
| 1 box <u>washable</u> markers (thick)                    | 1 pack of baby wipe refills                           |
| 1 box <u>washable</u> markers (thin)                     | 2 boxes of tissues (large)                            |
| 1 box crayons (no more than 24)                          | 2 containers of antibacterial wipes                   |
| 4 boxes Classic Colored crayons (8-pack)                 | 1 back pack/book bag (no rolling backpacks allowed)   |
| 1 1-inch binder (any color)                              | 1 box band aids                                       |
| 1 <u>plastic</u> folder (to go to and from school daily) |   |
| 1 packs 3x5 index cards                                  |   |
| 2 pkgs #2 pencils (12-pack sharpened)                    |   |

**\$15.00 fee made payable to SHGS must be presented to your child's first grade teacher on the first day of school. Fee will cover additional notebooks, folders, and plastic cutlery tray rental.**

**Second Grade** – Please replenish supplies as needed throughout the year.

|  |   |
|--|---|
| 2 packages of #2 pencils (10-pack sharpened)     | 4 spiral notebooks (wide-ruled)                   |
| 4 red marking pens                               | 4 pocket folders (pockets on bottom) – no binders |
| 1 box crayons                                    | 1 box of colored pencils (12-pack)                |
| 2 block erasers                                  | 3 rolls of Bounty paper towels                    |
| 1 pair of scissors (children's)                  | 1 box of tissues                                  |
| 6 glue sticks                                    | 1 box of Band-Aids                                |
| 1 back pack (no rolling backpacks allowed)       | 3 Clorox wipe containers                          |
| boys- 1 box sandwich sized Ziplock bags          | girls- 1 box gallon size Ziplock bags             |
| boys- pkg of large(4x6 or 5x8) blank index cards | girls- pkg of 3x5 lined index cards               |

**\$25.00 fee made payable to SHGS must be presented to your child's second grade teacher on the first day of school. Fee will cover binders, tab dividers, a ruler, and plastic cutlery tray rental.**

**Third Grade** – Please replenish supplies as needed throughout the year.

|  |  |
|--|--|
| 2 pocket folders                           | 1 block eraser                             |
| 1 package of #2 pencils (no mechanical)    | 1 pair scissors                            |
| 1 box crayons (24-pack)                    | 3 Book Sox ( <b>extra-large jumbo</b> )    |
| 1 box Classic colored markers (12-pack)    | 3 boxes of tissues                         |
| 1 box colored pencils (12-pack)            | 1 roll of paper towels                     |
| 4 <b>yellow</b> highlighters (4 pack/thin) | 4 containers of wet ones (Clorox)          |
| 7 packs lined 3x5 index cards              | girls- 1 box of gallon Ziploc bags         |
| 1 pack lined notebook paper (wide-ruled)   | boys-1 box of Ziplock sandwich bags        |
| 2 glue sticks (large)                      | 1 back pack (no rolling backpacks allowed) |
| 1 small pencil sharpener                   |  |

**\$35.00 fee made payable to SHGS must be presented to your child's third grade teacher on the first day of school. Fee will cover 3 binders, sheet protectors, 1 composition book, rulers, a take-home envelope, and plastic cutlery tray rental.**

# **SCHOOL SUPPLIES**

**2018-2019**

**GRADES 1 - 5**

**Fourth Grade** – Please replenish supplies throughout the year as needed.

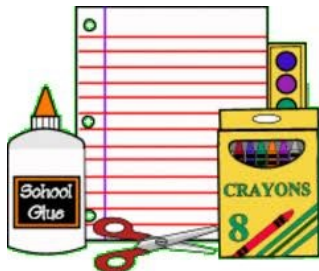
- #2 pencils – (12-pack sharpened) no mechanical
- 1 box colored pencils w/sharpener (Crayola erasable 12-pack)
- 2 packs of **wide-ruled** loose leaf notebook paper
- 1 1-subject spiral notebook (wide-ruled)
- 1 composition notebook (100 pages)
- 1 packages 3x5 lined index cards
- 4 yellow highlighters
- 4 glue sticks
- 1 pair of scissors (student size)
- 4 Jumbo Book Sox
- 3 boxes of tissues
- 2 rolls of paper towels
- 1 container of Clorox wipes
- 5 containers of anti-bacterial hand-wipes
- 1 box Band-Aids (boys only)
- 1 box Ziploc baggies (girls only)
- 1 back pack (no rolling backpacks allowed)

**\$45.00 fee made payable to SHGS must be presented to your child's fourth grade teacher on the first day of school. Fee will cover binders, tab dividers, a ruler, pocket folders, and plastic cutlery tray rental.**

**Fifth Grade** - Please replenish supplies throughout the year as needed.

- #2 pencils – (12-pack sharpened) no mechanical
- Black ink** ballpoint pens – (12 pack) no retractable or roller ball pens
- 1 box colored pencils (12-pack)
- 1 composition notebook
- 1 1-subject spiral notebook (wide-ruled)
- Wide-ruled** loose leaf notebook paper
- 1 pair of student scissors (small – must fit in fanny pack)
- 3 yellow highlighters
- 2 boxes of tissues
- 1 containers of Clorox wipes
- 2 rolls of paper towels
- boys-1 box of quart size Ziploc bags
- girls- 1 box gallon size Ziploc bags
- 1 container of hand wipes
- 1 small pencil sharpener
- Fanny pack
- Cloth tote bag (large enough to carry books from class to class)
- 1 back pack (no rolling backpacks allowed)

**\$55.00 fee made payable to SHGS must be presented to your child's fifth grade teacher on the first day of school. Fee will cover 5 binders, tab dividers, a ruler, a poly homework folder, pocket folders, 5 jumbo Book Sox, and a recorder for Music class.**





# August Calendar



|                        |  |
|------------------------|--|
| Friday, August 10      | Uniform Sale, SHGS Cafeteria, 10:00 a.m.-1:00 p.m.   |
| Monday, August 13      | Family Fun Back-to-School Swim Party<br>Charleston Tennis Club, 6:00-8:00 p.m.   |
| Monday, August 20      | Welcome Back! First Day of School!<br>ECE, Pre-K, and Kindergarten Orientations<br>PVA Refreshments in the Cafeteria, 8:00—9:00 a.m.<br>Early Dismissal 11:30 a.m. |
| Tuesday, August 21     | First day of school for ECE, Pre-K, and Kindergarten<br>Early dismissal 11:30, all classes   |
| Wednesday, August 22   | First full day of school!<br>School Lunch Program begins<br>Specials begin<br>After School Care begins   |
| Friday, August 24      | RenWeb Demographic/Medical/Emergency information<br>and updates due<br>PVA Parent Packs go home  |
| Monday, August 27      | Tardy policy begins  |
| Friday, August 31      | First Liturgy—All Schools Mass<br>PVA Parent Packs due<br>Lunch bills emailed  |
| Monday, September 3    | Labor Day— no school   |
| Tuesday, September 4   | September Dress Down Day   |
| Wednesday, September 5 | PVA General Meeting 8:00 a.m., cafeteria<br>August/September birthday lunch<br>Back-to-School Night, 6:30 p.m. Basilica  |
| Thursday, September 6  | 4th grade Parent Lunch   |
| Friday, September 7    | Liturgy 5A<br>Lunch payments due   |

**\*Please note: Beginning with our September 2018 newsletter, monthly school newsletters will be delivered electronically to parent/guardian emails provided in RenWeb. Hard copies will be available in the SHGS office and upon request. Calendar information is always available on our website, [www.shgs.us](http://www.shgs.us).**

Sacred Heart Grade School  
Learn more. Serve many. Love all.





