

## Our Mission

In the context of a Christian community, Sacred Heart Grade School strives to help students fulfill the potential of their God given talents and abilities by guiding them to develop themselves spiritually, intellectually, physically, emotionally, aesthetically, and

socially.



### INSIDE THIS ISSUE:

BACK-TO-SCHOOL POOL PARTY PARENT/STUDENT HANDBOOK	2
SCHOOL UNIFORMS BACK TO SCHOOL NIGHT	
AFTER SCHOOL CARE REGISTRATION	
EARLY BIRD DROP OFF WV HEALTH RIGHT LUNCH PROGRAM MAP TESTING	3
IMPORTANT INFORMATION	4
2019-2020 MASTER SCHEDULE	5
SUPPLY LISTS AUGUST CALENDAR	6-7 8

Follow us on Twitter  
@SacredHeartGS  
or text  
“follow SacredHeartGS”  
to 40404  
to receive important text  
updates.



# The Sacred Heart of the Matter



Charleston, WV

~ Sacred Heart Grade School ~

August 2019

Dear parents and students,

Happy August! I hope each of you have been having a wonderful summer. While you are enjoying your last days of summer break, please know that SHGS is already buzzing in preparation for your return! We are so excited to see how you've grown and to hear about your summer adventures. We have missed you!

There is a bounty of information in this mailing, including class assignments for the new school year. Thank you for taking the time to review upcoming dates as well as important directions and policies as you begin to plan for our new year together.

Welcome to the 2019-2020 school year. We can't wait to see you!

In peace,

Susan Malinoski

## OUR FIRST DAY!

Classes begin on **Monday, August 19** for students in grades 1-5. Students should report to the school gym (**in uniform**) that morning **between 7:40 a.m. and 7:55 a.m. and be seated with his or her teacher (whose name is included with this newsletter!)**.

There will be **no morning drop-off in the alley, or entry through the main door on our first morning—Monday, August 19.** Dismissal that day will follow the standard procedures at 11:30.

Parents are invited to gather in the cafeteria from 8:00 a.m.—9:00 a.m. for welcome back refreshments graciously provided by our Parent Volunteer Association Steering Committee.



## WELCOME!



To Mrs. Niki Kurten who will be donning her SHGS teaching hat, once again, in 4C!

To Mrs. Stephanie Sullivan who will be sharing the duties of instructional aide in K2 with Mrs. LaMaster!

**Sacred Heart Grade School**  
**Learn more. Serve many. Love all.**



**SAVE THE DATE!**  
**PVA FAMILY FUN BACK-TO-SCHOOL POOL PARTY**  
**BERRY HILLS COUNTRY CLUB**  
**FRIDAY, AUGUST 16**  
**4:00 P.M.-7:00 P.M.**



**PARENT/STUDENT HANDBOOK**



On the first day of school you will receive a copy of the **Parent/Student Handbook**. Please take time to read it carefully, review it with your child(ren), and keep it readily available for reference throughout the year. The handbook is also always available on the SHGS website.

**Please sign the Parent Signature page that will come home with the handbook and return this page signed by Friday, August 23.**

Please make a special note of the following 2019 handbook updates related to: classroom/playground visitation; walker's line traffic flow in cafeteria during dismissal; full day attendance for participation in after school activities

**SCHOOL UNIFORM REMINDERS**

- ♥ Our uniform shoe for both girls and boys is the **New Balance 680** series tennis shoe which can be purchased at both Charleston Department Store and Stride Rite. Either the white or the black version of the shoe is acceptable.
- ♥ A reminder that the **only** acceptable Mary Jane shoe for girls is the classic blue **Claire** which can be purchased at Stride Rite. Our boys also have the option of the **Merrell Jungle Moc-Black** which can also be purchased at Stride Rite.
- ♥ For both our girls and boys- remember that hair styles must be conservative (no dyed/bleached hair).
- ♥ For our girls remember if you wear earrings, for safety purposes, only post earrings are acceptable.

Striving for simplicity, we ask our parents to help our students adhere to all our uniform standards (a complete and detailed list can be found in the *Parent/Student Handbook*).

**BACK TO SCHOOL NIGHT**

Please mark your calendars for  
**Wednesday, September 4, at 6:30 p.m. for Back To School Night**  
 We will begin in the Basilica and then move to the school for classroom and teacher sessions. This is a great way to get to know your child's teacher and to understand classroom expectations for the school year!

**AFTER SCHOOL CARE REGISTRATION**

Enclosed with this mailing is an application for After School Care. After School Care begins on our first **full day of school, Wednesday, August 21**. If your child will be attending ASC, please read the directions for all ASC forms carefully, complete them, and return the forms to the office.

Sacred Heart Grade School  
 Learn more. Serve many. Love all.





## **EARLY BIRD DROP-OFF CARE**



To assist parents who have early work/school conflicts, Mrs. Carr will be available for K-5 early drop off care in her classroom from 7:00 a.m.-7:30 a.m. The cost is \$5.00 per student per day, paid to the teacher as the student enters. Any student arriving to school prior to 7:30 a.m. will be sent to early drop off care and will incur a \$5.00 charge. Students should arrive with a book to read quietly. The cafeteria will still be available from 7:30 a.m.-7:40 a.m. free of charge for students K-5

## **WV HEALTH RIGHT**

Throughout the 2019-2020 school year, SHGS will partner with WV Health Right whose mission is to provide quality medical, dental, pharmaceutical, vision, behavioral health, health education and mobile dental services to nearly 20,000 needy West Virginians. Stay tuned for information about monthly donation needs!



## **SCHOOL LUNCH PROGRAM**



Our hot lunch program begins on **Wednesday, August 21**. We offer hot lunches on most school days. Please check the school calendar for days when lunch is not available. Our hot lunch cost is **\$3.75** which includes one milk or water. An additional drink of the child's choice may be purchased for \$0.50.

You will receive a bill for any amounts owed at the end of each month. **Your statement will arrive monthly via the email you provide in RenWeb.** The first statement will be emailed on **Friday, August 30**. It will reflect the number of lunches and/or extra milks purchased, and any additional lunches charged by you when volunteering in the cafeteria, or by individuals attending parent/golden friend lunches. Please provide your payment in an envelope (checks made payable to Sacred Heart Grade School). Envelopes should include **your child's name and your child's homeroom.**

## **MAP GROWTH ASSESSMENT**

Beginning this school year, all schools in the Diocese of Wheeling Charleston will administer the MAP (Measures of Academic Progress) Growth Adaptive Assessment. We are excited about the useful data that we will gain from this test which measures student growth throughout the year in terms of a learning continuum. Please read below for additional MAP Growth information.

### **How it Works**

MAP Growth is a computer-adaptive test. If your child answers a question correctly, the next question is more challenging. If they answer incorrectly, the next one is easier. This type of assessment challenges top performers without overwhelming students whose skills are below grade level. MAP Growth begins with a question at each student's grade level and adjusts the level of difficulty based on individual performance.

### **What it Measures**

MAP Growth uses a RIT scale to accurately measure what students know, regardless of their grade level. It also measures growth over time, allowing you to track your child's progress throughout the school year and across multiple years. Once your child completes a MAP Growth test, they receive a RIT score. The RIT scale precisely measures student performance, regardless of whether they're performing on, above, or below grade level.

### **The Results: Your Child's RIT Score**

RIT scores have the same meaning across grade levels. If a fourth-grade student and an eighth-grade student have the same RIT score in reading, then they are testing at the same level in that subject. You can use your child's RIT score to help them meet their goals.



## IMPORTANT INFORMATION



- ♥ **After School Care** begins on **Wednesday, August 21**. Students must be registered before they are allowed to stay after school. A registration form and emergency information form is included in this mailing.
- ♥ **Ren Web Updates**—during 2019-2020 school year, the Diocese of Wheeling-Charleston will continue using the RenWeb student information system. You will be able to manage your family demographic information and your family medical information. **This Ren Web update will serve as your child's emergency card update.**
  - \*Ren Web must be updated annually by a parent/guardian and as changes occur to your child's personal information. **The update is due by Friday, August 23.**  
Directions for Ren Web will come home on the first day of school\*
- ♥ **Student Directory Information, Permission to Dispense Medication, and Lunch Program Free/Reduced Lunch Application** will be sent home with your child on the first day of school. These completed forms are due in the school office by **Friday, August 23**. If you do not need to have the school dispense medication, you do not need to complete the *Permission to Dispense Medication* form. Likewise, if you do not wish to apply for *Free/Reduced Lunch*, you do not need to return that form.
- ♥ **Family Name/Car Pool Signs** need to be **clearly displayed on the dashboard of your car** for the drive-through dismissal line. Please create a sign approximately 4" x 12" with your family name, or name of your carpool **IN LARGE, DARK, BLOCK LETTERS**. This helps us keep the line moving along quickly during dismissal.
- ♥ **Liturgy Note:** On Fridays, students need to be in their classrooms by **7:45 a.m.** so that they will be on time for the parish/school liturgy. Our first school liturgy will be **Friday, 8/30**. **As a reminder, there is to be no flash photography during the Mass.** Though the children are involved, this is not a production, but a religious service. Time is made available following the Mass to take pictures at the front of the church. **Also, please show respect for those within the church in silent prayer before Mass by your quiet entry into the House of God.** Your support is appreciated!
- ♥ **Non-Custodial Parents** who wish to receive copies of their children's progress reports and report cards should send 10 self-addressed stamped envelopes to the school office in early September.
- ♥ **Digital PVA Parent Packs** will be sent home via email on **Friday, August 23**. Packets will contain information on PVA sponsored activities. **Digital parent packs should be completed by Monday, August 26.**
- ♥ **Tardies:** Class starts promptly at **8:00 a.m.** Students who are not in their classrooms at 8:00 a.m. are tardy. **Our tardy policy will not go into effect until Monday, August 26.**
- ♥ **Traffic Safety:** A reminder that there is to be **NO foot traffic at any time in the alley** during the morning and afternoon as children are arriving and being picked up. This is much too dangerous for everyone involved with the steady flow of traffic. **Please remember and remind others who pick up your children to cross at crosswalks only, not in front of moving traffic on Leon Sullivan Way.** The extra steps to get to a cross walk are worth the safety of our children. Also, please remember that the alley is always a Cell-Free Zone. **Please abide by these important safety rules!**
- ♥ **Virtus Training:** ALL volunteers are required to complete the Virtus Training before they can volunteer at the school. Training can be taken on-line at [www.virtusonline.org](http://www.virtusonline.org). Upon completion of the training, please print out the certificate and return to the school office for recording. One reminder...once you receive the Virtus training, you **DO NOT** have to take it again.
- ♥ **SHGS Strings** information for 4th and 5th graders will be coming home soon! Please watch for details regarding registration, price, and meeting times if your child is interested in learning or continuing to learn to play the violin, viola, cello, or bass!



**2019-2020**  
**MASTER SCHEDULE**

Thursday, August 1	SHGS office opens
Thursday, August 15-	Teachers report/professional development days
Friday, August 17	
Monday, August 19	First day of school-11:30 dismissal ECE, Pre K, & K orientations
Tuesday, August 20	11:30 dismissal First day of school ECE, Pre K, & K
Wednesday, August 21	First full day of school- all grades School lunch, Specials, ASC begins
Monday, September 2	Labor Day-no school
Wednesday, September 4	Back to School Night 6:30 Basilica
Monday, September 16-	MAP testing window #1
Friday September 20	
Monday, October 14	Columbus Day-no school for students Professional development day for teachers
Friday, October 25	End of 1st nine weeks
Thursday, October 31	Halloween costume parade and party
Friday, November 1	Report card day
Thursday, November 7	Parent /Teacher conferences, grades K-5 No school for students K-5 TH, ECE & Pre K regular schedule
Monday, November 11	Veterans Day-no school
Wednesday, November 27	Thanksgiving Break
Friday, November 29	
Friday, December 20	11:30 dismissal Christmas Break
Friday, December 21-	Christmas Break
Friday, January 3	
Monday, January 6	Classes resume
Friday, January 17	End of 2nd nine weeks
Monday, January 20	MLK Jr. Day-no school
Friday, January 24	Report card day
Monday , January 27-	Catholic Schools Week
Friday, January 31	
Wednesday, January 29	SHGS Day of Giving
Wednesday, February 5	Preschool Parent Teacher Conferences No school for TH, ECE, PreK; Regular classes for K-5
Monday, February 10-	MAP Testing Window #2
Friday, February 14	
Monday, February 17	Presidents day- no school
Monday, May 11-	MAP Testing Window #3
Friday, May 15	
Friday, March 20	End of 3rd nine weeks
Friday, March 27	Report card day
Monday, April 6 -	Easter Break
Monday, April 13	
Tuesday, April 14	Classes resume
Monday, May 25	Memorial Day-no school
Wednesday, June 3	End of 4th nine weeks, Report card day Last day of school for students 11:30 dismissal

# SCHOOL SUPPLIES

2019-2020  
GRADES 1 - 5

Teachers will advise parents about supplies needed for our Tiny Hearts, ECE, Pre-K, and Kindergarten students. Additional supplies may be requested by teachers on the first day of school. Assignment notebooks will be provided for each student in grades 2-5.

**First Grade** – Please replenish supplies as needed through the year. Label appropriate items.

4 white glue sticks (large)	5 2-pocket folders (blue, red, green, yellow, purple)
1 box colored pencils (12-pack)	2 rolls of paper towels
1 box washable markers (thick, classic colors)	3 packs of baby wipe refills
1 box washable markers (thin, classic colors)	2 boxes of tissues (large)
1 box crayons (no more than 24)	girls-1 box of gallon zip lock bags
2 boxes Classic Colored crayons (8-pack)	1 back pack/book bag (no rolling backpacks allowed)
1 1-inch binder (any color)	2 boxes band aids
1 plastic folder (to go to and from school daily)	boys- 1 pack of paper bowls
2 packs 3x5 index cards	1 squirt bottle of hand sanitizer
2 pkgs #2 pencils (12-pack sharpened)	

**\$15.00 fee made payable to SHGS must be presented to your child's first grade teacher on the first day of school. Fee will cover additional notebooks, folders, and plastic cutlery tray rental.**

**Second Grade** – Please replenish supplies as needed throughout the year.

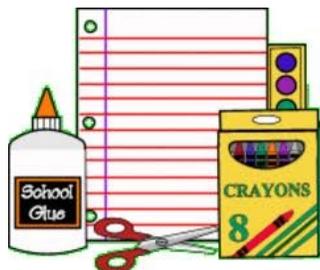
2 packages of #2 pencils (10-pack sharpened)	4 spiral notebooks (wide-ruled)
4 red marking pens	4 pocket folders (pockets on bottom) – no binders
1 box crayons	1 box of colored pencils (12-pack)
2 block erasers	3 rolls of paper towels
1 pair of scissors (children's)	3 boxes of tissues
6 glue sticks	2 containers of hand wipes
1 back pack (no rolling backpacks allowed)	3 Clorox wipe containers
boys- 1 box sandwich sized Ziplock bags	girls- 1 box gallon size Ziplock bags

**\$25.00 fee made payable to SHGS must be presented to your child's second grade teacher on the first day of school. Fee will cover binders, tab dividers, a ruler, and plastic cutlery tray rental.**

**Third Grade** – Please replenish supplies as needed throughout the year.

2 pocket folders	4 block erasers
1 package of #2 pencils	1 pair scissors
1 box crayons (24-pack)	3 Book Sox ( <b>extra-large jumbo</b> )
1 box Classic colored markers (12-pack)	2 boxes of tissues
1 box colored pencils (12-pack)	2 rolls of paper towels
4 yellow highlighters (4 pack/thin)	1 small pencil sharpener
4 red checking pencils	girls- 2 containers Clorox wipes
1 pack lined notebook paper (wide-ruled)	boys-2 containers Wet-Ones
4 glue sticks (large)	1 back pack (no rolling backpacks allowed)

**\$35.00 fee made payable to SHGS must be presented to your child's third grade teacher on the first day of school. Fee will cover 3 binders, sheet protectors, 1 composition book, rulers, a take-home envelope, and plastic cutlery tray rental.**



## SCHOOL SUPPLIES

2019-2020  
GRADES 1 - 5

**Fourth Grade** – Please replenish supplies throughout the year as needed.

#2 pencils – (12-pack sharpened) no mechanical  
1 box colored pencils w/sharpener (Crayola erasable 12-pack)  
2 packs of **wide-ruled** loose leaf notebook paper  
2 1-subject spiral notebook (wide-ruled)  
1 composition notebook (100 pages)  
1 packages 3x5 lined index cards  
4 yellow highlighters  
4 glue sticks  
1 pair of scissors (student size)  
4 Jumbo Book Sox  
3 boxes of tissues  
2 rolls of paper towels  
1 container of Clorox wipes  
1 container of anti-bacterial hand-wipes  
1 back pack (no rolling backpacks allowed)

**\$45.00 fee made payable to SHGS must be presented to your child's fourth grade teacher on the first day of school. Fee will cover binders, tab dividers, a ruler, pocket folders, and plastic cutlery tray rental.**

**Fifth Grade** - Please replenish supplies throughout the year as needed.

8 gb thumb drive  
#2 pencils – (12-pack sharpened) no mechanical  
**Black ink** erasable ballpoint pens  
1 box colored pencils (12-pack)  
1 composition notebook for Religion  
1 1-subject spiral notebook (wide-ruled) for Language Arts  
**Wide-ruled** loose leaf notebook paper (plus 2 additional packs for Math)  
1 pair of student scissors (small – must fit in fanny pack)  
2 yellow highlighters  
2 boxes of tissues  
2 containers of Clorox wipes  
2 rolls of paper towels  
1 container of hand wipes  
girls- 1 box of quart size Ziploc bags  
boys-1 box of gallon size Ziploc bags  
1 small pencil sharpener  
Fanny pack  
Cloth tote bag -large enough to carry books from class to class, at least 12”(L) x 6”(W) x 12”(H))  
1 back pack (no rolling backpacks allowed)  
2 glues sticks

**\$55.00 fee made payable to SHGS must be presented to your child's fifth grade teacher on the first day of school. Fee will cover 6 binders, tab dividers, a ruler, a poly homework folder, pocket folders, and 5 jumbo Book Sox.**



# August 2019 Calendar



Thursday, August 8	Uniform Sale, SHGS Cafeteria, 12:00-2:00 p.m.
Friday, August 16	Family Fun Back-to-School Swim Party Berry Hills Country Club 4:00-7:00 p.m.
Monday, August 19	Welcome Back! First Day of School! TH, ECE, Pre-K, and Kindergarten Orientations PVA Refreshments in the Cafeteria, 8:00—9:00 a.m. Early Dismissal 11:30 a.m.
Tuesday, August 20	First day of school for TH, ECE, Pre-K, and Kindergarten Early dismissal 11:30, all classes
Wednesday, August 21	First full day of school! School Lunch Program begins Specials begin After School Care begins
Friday, August 23	RenWeb Demographic/Medical/Emergency information and updates due PVA Digital Parent Packs emailed
Monday, August 26	Tardy policy begins
Friday, August 30	First Liturgy—All Schools Mass PVA Digital Parent Packs due Lunch bills emailed
Monday, September 2	Labor Day— no school
Wednesday, September 4	PVA General Meeting 8:00 a.m., cafeteria September dress down day August/September birthday lunch Back-to-School Night, 6:30 p.m. Basilica
Thursday, September 5	4th grade Parent Lunch
Friday, September 6	Liturgy 5A Lunch payments due

**\*Please note: Monthly school newsletters will be delivered electronically to parent/guardian emails provided in RenWeb. Hard copies will be available in the SHGS office and upon request. Newsletters and calendar information are always available on our website, [www.shgs.us](http://www.shgs.us).**

Sacred Heart Grade School  
Learn more. Serve many. Love all.



